

# CHARLES HOFFMAN ELEMENTARY

P.O. BOX 430 ~ LAKE ARROWHEAD, CA 92352

909/939-0006 FAX 909/939-0153

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~ Rim of the World Unified School District ~

Superintendent

*Michelle Murphy*

Principal

*Marlynn Humphries*

## **Title I, Part A School-Level Parent and Family Engagement Policy**

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

Charles Hoffman Elementary has jointly developed with, and distributed to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents. Each year the School Site Council will review the policy for update regarding the changing needs of parents and school.

Parent Notification:

Parents and community are notified of the policy on our website, on the Aeries Student Portal, which parents confirm yearly, and a hard copy is sent home when requested in English and Spanish.

To involve parents in the Title I, Part A programs, Charles Hoffman Elementary has established following practices:

At the start of the academic year, at Back to School Night, parents are notified of the opportunity and requirements of participation in the School Site Council, as part of the federal Title 1, Part A program. This annual meeting is a requirement of the program.

Charles Hoffman Elementary offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]).

School Site Council, English Language Advisory Committee, Parent Teacher Association meetings

Parent Engagement Loving Solution Family Nights, 3-4 in first and third trimester

Parent Teacher Conference Week

Student Study Team meetings

Charles Hoffman Elementary involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]).

We involve parents in the meetings listed above.

Charles Hoffman Elementary provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116[c)(4)[A] through the methods listed below:

Annual Parent Notification Meeting (as stated above), Parent Advisory Groups- such as School Site Council, English Language Advisory Committee, and Parent Teacher Association, Parent Link All Calls and related social media, School Website, Flyers, Parent Teacher Conferences.

Charles Hoffman Elementary provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116[c][4][B]).

We provide that information through Back to School teacher and grade level presentations, teacher newsletters, Report Cards, Annual reporting of CAASPP state testing scores, English Language student portfolios.

If requested by parents of Title I, Part A students, Charles Hoffman Elementary provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116[c][4][C]).

We provide those opportunities in Parent Teacher Conferences, Student Study Team meetings, Individualized Education Plan meetings, School Site Council, and we honor the requests for additional personal meetings with teacher or principal.

Charles Hoffman Elementary engages Title 1, Part A parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

We review the compact each school year as a School Site Council.

Charles Hoffman Elementary school provides Title I, Part A parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children (ESSA Section 1116[e][1]).

We provide this assistance through Back to School teacher presentations, Parent Teacher Conferences, Student Study Team meetings, Individualized Education Plan

meetings, Principal newsletter, English Language Advisory Committee meetings and individual meetings when requested.

Charles Hoffman elementary provides Title I, Part A parents with materials and training to help them work with their children to improve their children's achievement (ESSA Section 1116[e][2]).

We provide this through LEXIA at home component, additional websites accessible at home and at Student Study Team meetings, Individualized Education Plan meetings, Parent Teacher Conferences, Parent Engagement Loving Solutions Family Nights, Principal newsletter, and English Language Advisory Committee meetings.

With the assistance of Title I, Part A parents, Charles Hoffman Elementary educates staff members in the value of parent contributions, and in how to work with parents as equal partners (ESSA Section 1116[e][3]).

We educate our staff at regularly scheduled staff meetings, professional development opportunities, Professional Learning Communities meetings, and district Teacher on Special Assignment collaborates with staff on training, resources, and coaching.

Charles Hoffman Elementary coordinates and integrates the Title I, Part A parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]).

Parents are sent a list of events every other month in hard copy and posted on the website. Parents are encouraged to volunteer in the classroom, attend field trips, and participate with the Parent Teacher Association in scheduled schoolwide activities, such as the weekly Magical Mile exercise club, and community partnerships, such as the Holiday Boutique and the Ski Swap. Parents are informed through Parent Link all call system and social media. We also support counseling services such as Rim Family Services, Mountain Counseling, Mountain Hearts and Lives, and the district K-6 counselor. Additional services such as homeless McKinney-Vento and Foster Youth liaison connect families with needed services.

Charles Hoffman Elementary distributes Information related to school and parent programs, meetings, and other activities to Title I, Part A parents in a format and language that the parents understand (ESSA Section 1116[e][5]).

Translations of meetings or written documents are provided as outlined by law-language with 15% or more of population. Parent Link all call and social media are also provided.

Charles Hoffman Elementary provides support for parental involvement activities requested by Title I, Part A parents (ESSA Section 1116[e][14]).

Home School Compact, Volunteer Orientation Meeting, School Accountability Report Card, and this document of Parent Engagement Policy.

Charles Hoffman Elementary provides opportunities for the participation of all Title I, Part A parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand (ESSA Section 1116[f]). Attached please find the School-Parent Compact.

This policy was adopted by Charles Hoffman Elementary on November 21, 2019 and will be in effect for the period of one year from the above date, when it will be revised and adopted. The school will distribute the policy on its website, Aeries parent portal, and as requested in hard copy, to all parents of students participating in the Title I, Part A program on, or before two weeks from the official date of adoption.

Marlynn Humphries, principal

November 22, 2019

California Department of Education  
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