

Rim of the World Unified GATE Coordinator

Duties:

- Coordinate site GATE program, including: facilitate nominations, referral and assessment of potential GATE students (August/September & March/April)
- Serve as model, coach and resource to teachers and administrators in providing curriculum and programs for gifted learners
- Organize staff development opportunities to improve teachers' knowledge and skills
- Coordinate school site GATE advisory committee
- Facilitate parent informational meeting for newly identified students
- With the principal, conduct GATE teacher, student and parent needs assessments, and program evaluation surveys
- Serve as GATE liaison between parents, teachers, administrators, and district GATE coordinator. Attend district advisory committee meetings, GATE conferences and trainings
- Maintain/monitor database of identified students at the site and provide a student list to each teacher of GATE students.
- Other duties as necessary for the efficiency of the individual site program