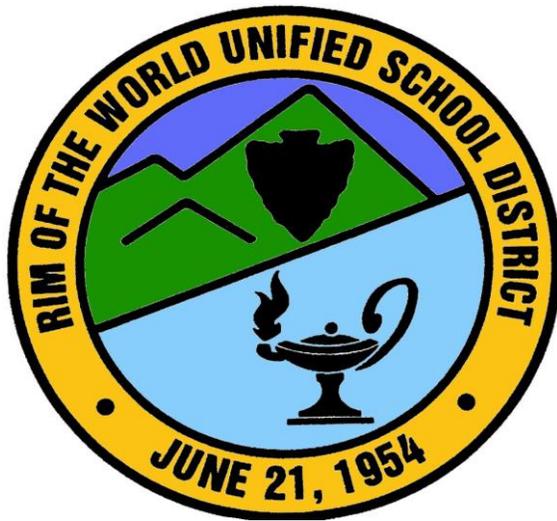


Rim of the World Unified School District

Special Education Transportation Guidelines



Revised Using State Approved Guidelines 2015

Special Education Transportation Guidelines

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Rim of the World Unified School District

Special Education Transportation Guidelines

Preface

The following guidelines are derived from the Special Education Transportation Guidelines developed by California Department of Education in response to EC Section 41851.2 which required the state Superintendent of Public Instruction (SSPI) to develop special education transportation guidelines for use by individualized education program (IEP) teams that clarify when special education transportation services are required. In addition, appendices have been added to provide samples for local education agencies (LEAs) developing procedures.

The guidelines should be utilized to plan and implement transportation services to pupils that require this service to benefit from special education instruction and/or related services. They are applicable to all individuals with exceptional needs enrolled in school programs birth to age 22.

Introduction

EC section 56040 states: "Every individual with exceptional needs, who is eligible to receive educational instruction, related services or both under this part shall receive such educational instruction, services, or both, at no cost to his or her parents or, as appropriate, to him or her." Special education transportation is defined as a related service in the federal regulation (34 CFR. Section 300.24). Transportation is required to be provided if it is necessary for the student to benefit from special education instruction. In addition, as required for any special education program, the service must be provided to meet the criteria for a free, appropriate public education (FAPE).

FAPE: A free appropriate public education is provided at no cost to parents. School districts must allow parents to review and examine records, participate in IEP meetings and have access to complaint procedures. Parents must be given notice of any proposed changes to their child's placement or program.

Sometime parents demand that the district provide their child with the latest gadget, service or even a private aide.

*However, the law states that a school district is **NOT required to provide the BEST possible educational program**, only one that meets the unique needs of the child and demonstrates educational benefit. (Rowley Decision)*

EC Section 56441.14 states: "Criteria and options for meeting the special education transportation needs of individuals with exceptional needs between the ages of three and five, inclusive, shall be included in the local transportation policy."

When deciding on transportation services you must consider FAPE and Educational Benefit. Transportation is part of the IEP as a service IF and only IF, this service is FAPE and provides Educational Benefit. As with any other service, this must be explained in the comments page.

RIMSD definition:

Special Education Transportation referencing the small yellow bus (subdivision d)

- EC Section 41850(d) defines “special education transportation” as the transportation of:
 - severely disabled special day class pupils, and
 - orthopedically impaired pupils who require a vehicle with a wheelchair lift,
 - received transportation in the prior fiscal year, as specified in their individualized education program.

**Use this structure to assist in the decision-making for
Special Education Transportation**

Questions:	
Is the student severely disabled?	YES
Is the student orthopedically impaired who requires a vehicle with a wheelchair lift?	YES
Did the student have special education transportation on the previous IEP?	YES

Questions 1, 2 and 3 must have a “YES” answer to receive Special Education transportation. If not, then the student is not eligible for special education transportation.

RIMSD definition:

Home-to-School Transportation Services – Large yellow bus

EC Section 41850(b) “home-to-school transportation services” includes all of the following:

- The transportation of pupils between their homes and the regular full-time day school they attend, as provided by a school district or county superintendent of schools.
 - The payment of moneys by a school district or county superintendent of schools to parents or guardians of pupils made in lieu of providing for the transportation of pupils between their homes and the regular full-time day schools they attend
 - The transportation of pupils between the regular full-time day schools they would attend and the regular full-time occupational training classes they attend, as provided by a regional occupational center or program
 - The transportation of individuals with exceptional needs as specified in their individualized education programs, who do not receive “special education transportation” as defined in subdivision (d), see above, will receive “home-to-school transportation services”
- Examples that IEP teams may consider under EC 41850(b) (Home-to-School Transportation Services) include:
 - Pupils with orthopedic disabilities who do not use wheelchairs or require lifts

- Students beginning special education who did not receive transportation under an IEP in the prior fiscal year
- Pupils with other health impairment, learning disabilities or other cognitive disabilities
- Pupils who live beyond reasonable distance to their school and would not, without transportation, have access to appropriate special education instruction and related services at no cost

Use this structure to assist in the decision-making for Home-to-School Transportation Services

Questions:	
Does the student with an orthopedic disability use a wheel chair or require a lift?	NO
Did the new enrollee in special education receive transportation under an IEP in the prior school year?	NO
Does the student have a learning disability, other health impairments or other cognitive disabilities?	YES
Does the student live beyond reasonable distance to their school and would not, without transportation, have access to appropriate special education instruction and related services?	YES

If questions 1 and 2 are answered “NO” and questions 3 and 4 are answered “YES”. This student is eligible for Home-to-School Transportation.

.....

Recommendations and Considerations by the Responsible Party

It is recommended that all LEAs and County Offices of Education that provide any special education transportation take the following issues and concepts under consideration to assist with preparation for organizing a transportation system and providing services that will allow for students’ placement in the least restrictive environment while also allowing for the most cost-effective special education transportation system.

Transportation Policies

Each LEA providing special education is required to adopt policies for the program and services it operates, consistent with EC Section 56195.8(b)(5) which states:

“Transportation, where appropriate, which describes how special education transportation is coordinated with regular home-to-school transportation. The policy shall set forth criteria for meeting the transportation needs of special education pupils. The policy shall include procedures to ensure compatibility between mobile seating devices, when used, and the securement systems required by Federal Motor Vehicle Safety Standard No. 222 (49 C.F.R. 571.222) and to ensure that school bus drivers are trained in the proper installation of mobile seating devices in the securement systems”.

It is recommended these policies focus upon pupil needs as the primary consideration for determining transportation services and that these policies also address the needs of pupils who may be eligible for transportation services as required by the Rehabilitation Act of 1973, Section 504. A sample Board Policy and Administrative Regulation are included in the Appendices.

Delivery of Services

The person responsible for implementation of the IEPs should be knowledgeable of transportation policies and/or procedures that address the responsibilities of the IEP team in regard to transportation and the delivery of services to eligible students in their least restrictive environment.

This includes consideration of services that are provided in the setting appropriate to the needs of the student at the pupil's neighborhood school, or within the district or SELPA. Consideration should be taken regarding the effect that the location of the placement will have on the length of time that a student has to and from school each day. **Placements should not be made solely on a "space available" basis.** If a student is receiving services outside of his/her residence area, the placement should be reviewed at least annually in order to determine if a placement closer to the student's residence would be appropriate.

Location of Programs, Placement of Pupils

The efficiency of a transportation system for special education is partially dependent on the location of the program sites and the placements of students. A demographic and geographic review that analyzes the present locations of programs, program needs, and populations served should take place. Program service regions with clearly defined service areas can then be established, using residence areas of the neighborhood schools. While this also involves the issue of facilities, a mission statement and policies developed by the agency may promote the comprehensive commitment to all pupils and the acceptance of pupils with exceptional needs in a broad variety of settings.

Additional Policy Considerations

Other subjects that need policy and procedures directives may include:

- Control of pupil's medicine transported between home and school on a vehicle
- Students suspension
- Physical intervention and management
- Authority to use special harnesses, vest, and belts
- Early closing of schools due to inclement weather or other emergencies
- Authority to operate special equipment
- When no adult is home to receive pupils
- When and how to involve community emergency medical and or law enforcement personnel
- Use of mobility aides
- Control and management of confidential information
- Use of bus aides
- Student Emergency Form (Sample included in Appendices)
- Other

Coordination of Calendars and Schedules

Coordination of student attendance calendars at all school sites that provide special education services is necessary to fully utilize transportation services and to minimize the number of required days of transportation service.

The standardization of calendars should include the following coordination:

- Starting and ending dates of school years
- Bell schedules (starting and ending times)
- Vacation/intersession breaks
- Staff development days
- Minimum day schedules

This coordination should be done so that all significant transportation implications are addressed and transportation resources are effectively utilized.

Length of School Day, Related Services, Extracurricular Events

It should be noted that the use of alternative starting times for all special education students at a site could lead to program compliance concerns.

Pupils receiving special education and related services must be provided with an educational program in accordance with their IEP for at least the same length of time as the regular school day for their chronological peer group, unless otherwise stated in a student's IEP. In addition, there may be occasions where the needs of the pupil require receiving therapy or some other related services that cannot be provided during the "established" school day.

If provisions for "early or late" transportation are made for pupils within the general education program due to extra curricular events, provisions for equal opportunity to these events for pupils with exceptional needs who require special transportation must also be made.

Use of Policy and Resource Information

An overview of all available transportation resources should be provided to all administrators, IEP team leaders/case managers or chairpersons and other IEP team members who are authorized to recommend the type of special education service and the location where the service will be provided. A sample letter to parents and staff is included in the Appendices.

Guidelines for Individual Education Program (IEP) Teams

Local Education Agency Rules and Policies

All pupils, including those receiving specialized instruction and services, are subject to the rules and policies governing regular transportation offerings within the local education agency, unless the specific needs of the eligible pupil or the location of the special education program/services dictate that special education transportation is required.

Primary Consideration: Pupil Needs

The specific needs of the pupil must be the primary consideration when an IEP team is determining any transportation needs. These may include, but are not limited to:

1. Pupil's medical diagnosis and health needs
2. Consideration of whether long bus rides could affect a pupil's health (e.g. duration, temperature control, need for services, health emergencies)
3. Pupil's general ability and/or strength to ambulate/wheel
4. Approximate distance from school or the distance needed to walk or wheel oneself to the school
5. Consideration of pupil's needs in inclement or very hot weather
6. Physical accessibility or curbs, sidewalks, streets, and public transportation systems
7. Pupil's capacity to arrive at school on time
8. Pupil's capacity to avoid getting lost, to avoid dangerous traffic situations and to avoid other potentially dangerous or exploitative situations on the way to and from school
9. Behavioral Intervention Plans specified by the pupil's IEP and consideration of how to implement such plans while a pupil is being transported
10. Other transportation needs mid-day or other transportation needs as required on a pupil's IEP (e.g., occupational or physical therapy or mental health services at another site, community based classes, etc.) must also be taken into consideration when the IEP team discusses a pupil's placement and transportation needs

Transportation Staff and IEP Team Meetings

Effective practice requires that procedures are developed for communication with transportation personnel. Transportation staff may be invited to IEP team meetings when:

- the pupil needs the use of adaptive or assistive equipment
- school bus equipment is required to be modified
- the pupil exhibits severe behavioral difficulties and a behavior intervention plan is to be implemented
- the pupil is medically fragile and requires special assistance
- the pupil has other unique needs

Transportation Options

Considering the identified needs of the pupil, transportation options may include, but not be limited to:

- Walking
- Riding the regular school bus

- Utilizing available public transportation (any out-of-pocket costs to the pupil or parents may be reimbursed by the LEA)
- Riding a special bus from a pick up point
- Reimbursement of parent's driving with a parent's voluntary participation to provide transportation in lieu of other alternatives

When developing specific IEP goals and objectives related to the pupil's use of public transportation, the IEP team may wish to consider a blend of transportation services as the pupil's needs evolve.

Specialized transportation as a related service must be written on the pupil's IEP with specificity and should be approved by the transportation or special education administrator. It is recommended that services be described in sufficient enough detail to inform the parties of how, when and from where to where transportation will be provided. As needed, detailed arrangements for the reimbursement of parents, which includes the amount and frequency of the reimbursement, should be provided.

Suspension from the School Bus

Occasionally pupils receiving special education services are suspended from bus transportation (EC 48900-48900.7, Grounds for Suspension). Per the Office of Civil Rights, Letter of Finding Complaint No. 04-89-1246, December 8, 1989, the suspension of a pupil receiving special education services can constitute a significant change of placement if the district:

1. Has been transporting the student
2. Suspends the student from transportation as a disciplinary measure
3. Does not provide another mode of transportation

A significant change in placement requires a meeting of the IEP team to review the pupil's IEP. During the period of any exclusion from bus transportation, *the* pupil must be provided with an alternative form of transportation at no cost to the pupil or parent in order to be assured of having access to the required special education instruction and services. EC 48195.5:

EC Section 48915.5 (j) reads: "If an individual with exceptional needs is excluded from school bus transportation, the pupil is entitled to be provided with an alternative form of transportation at no cost to the pupil or parent."

EC Section 48915.5 (C) reads: If an individual with exceptional needs is excluded from schoolbus transportation, the pupil is entitled to be provided with an alternative form of transportation at no cost to the pupil or parent or guardian provided that transportation is specified in the pupil's individualized education program.

Summary

The LEA providing special education is required to adopt policies for the programs and services it operates, consistent with agreements with other districts or county offices stated as part of the local plan for special education. These policies describe how special education transportation is coordinated with regular home to school transportation and set forth criteria that are consistent with these guidelines for meeting the transportation needs of pupil's receiving special education.

Transportation policies and an overview of all available transportation resources should be provided to all administrators, IEP team leaders, case managers, chairpersons and other IEP team members who are authorized to recommend the type of special education service and the location where the service will be provided.

The specific needs of the pupil must be the primary consideration when an IEP team is determining transportation services. The combination of planning and providing information to IEP teams maximizes appropriate placements and efficient cost-effective transportation system.



Parent Information

School Bus Stops

Students are usually transported from their home to school and back. Pick up and drop off at day care providers can be provided. Each student is limited to one (1) pickup address and one (1) drop address.

The bus stop will be in front of and on the same side of the street as the student's address unless unsafe to do so. Pickup or release of a student cannot be made in any area determined to be unsafe. Safety always takes precedence over other criteria. Students are required to follow all bus rules when walking to and from their bus stop and while waiting for the bus.

Each student is assigned to a specific bus route and may be assigned to a particular seat. State law requires that no student be permitted to leave the bus at a point other than his/her assigned stop. Parents or guardians must not make private arrangements with the bus driver. All changes must be cleared through the District Special Services Department.

Drivers are required to follow established routes. They may not make changes in these routes unless authorized by the District Transportation Director. Please do not request the driver to change routes or stops.

School Bus Schedules & Delays

Prior to the beginning of each school year, parents/guardians will be notified by the transportation provider of their student's morning pickup schedules. Buses, routes, and times may need to be changed throughout the school year to accommodate new students. Parents/guardians will be notified of time changes of more than thirty (30) minutes.

Pick Up Procedure

Students must be supervised by an adult until the bus arrives. Please have your student ready for pick up at least fifteen (15) minutes prior to the scheduled time. Buses must operate on a schedule so students arrive at their school sites on time. Buses will depart from the designated pick up location three (3) minutes after arriving and honking the horn (if horn honking is allowed). **A bus will not be sent back to pick up a child who is not ready on time.**

The parent/guardian is responsible for assisting the student from the house to the bus. **The bus driver may not leave the bus except to operate the lift gate for students in wheelchairs.** It is the bus driver's responsibility to load

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The parent/guardian is responsible for assisting the student from the house to the bus. **The bus driver may not leave the bus except to operate the lift gate for students in wheelchairs.** It is the bus driver's responsibility to load and unload the students and to ensure that wheelchairs, car seats, and all seat belts are secured and fastened.

If your student misses the bus or you take your student to school for some other reason, you need to contact the District Transportation Office to inform them that your student needs transportation home.

Address Change

Transportation will pick up and return your student to his/her residence. Temporary changes cannot be accommodated. Requests for alternative addresses will be considered on a case-by-case basis.

Only one agreed upon pick up and one return location can be accommodated. Addresses must be the same day to day.

You must notify the Special Education Department of permanent changes in your student's address, pick up, or drop off locations. Any changes made by Wednesday will take effect the following Monday. Changes and additions are completed on a first come first serve basis - **NO EXCEPTIONS!**

Consecutive Absences

Failure to ride the bus for five (5) consecutive days will be cause for termination of transportation services unless the District Transportation Office is notified in advance.

Drop Off Procedure

A responsible adult at least 18 years old must receive your student when the bus arrives at the scheduled drop location. Any adult who wishes to receive your student, other than the parent or guardian, must be listed on the Special Education Transportation Emergency Form. If the designated adult is unable to meet the bus, arrangements must be made for another adult (listed on the emergency form) to meet the bus when it arrives.

Transportation will be discontinued, for up to five (5) days, on the third (3rd) occasion a responsible adult is unavailable to receive your student. Written notices will be sent on each occurrence.

It is the parent/guardian's responsibility to be at the designated drop location every day the student rides the bus. It is against the law to leave a student unattended and is considered child abandonment when an authorized adult is not available. In the event that a responsible adult is not present to receive your child we will attempt to contact individuals listed on the emergency information form to receive the student.

IF NO ONE IS AVAILABLE we will contact the appropriate law enforcement agency or Child Protective Services (CPS). In the event that CPS and/or law enforcement have to be contacted, transportation will be discontinued immediately.

Due to the number of medically fragile students, children not attending due to illness, PLC days and minimum days, the afternoon drop time may vary. The bus company is unable to guarantee a specific drop time on a daily basis. **A responsible adult needs to be available to receive your student beginning at the time he/she is dismissed from school.**

Transportation Emergency Information

It is imperative that you, as the parent/guardian, maintain correct emergency information in the student information system (Aeries). Additions or changes to your current emergency form cannot be done over the phone. You must contact the Special Services Department to make any changes.

Illness

Please notify the District Transportation Office by telephone prior to the pick up time whenever you are not sending your student to school.

Children who are sick do not learn well at school and expose others to illness should not be sent to school. Most doctors recommend that children be free of fever for at least 24 hours before sending

them back to school.

Schools have established procedures to follow for students who become ill at school. In most situations parents/guardians will be requested to pickup ill students at school and take them home.

At no time shall students with live lice and/or nit infestation be allowed to be transported. In all situations parents will be required to transport the student home from school once a student has been determined to be infested. Additionally, all students must be returned to the school by the parents/guardians and be checked and cleared by the school nurse prior to the reinstatement of transportation services.

MEDICATION - For safety, medications are not allowed on the school bus. All medication that needs to be administered at school must be taken to school by the parent, **NO EXCEPTIONS!**

PERSONAL HYGIENE - For the comfort of the others on the bus, it is important to maintain adequate standards of hygiene. Please be sure to toilet students before they board the bus. If your student has a problem in this area, please be sure to supply the school with a change of clothes and a plastic bag for transportation home. All car seats, walkers and wheelchairs must be kept clean and sanitary at all times.

EMERGENCY MEDICAL INFORMATION - Please notify the school nurse, the District Transportation Office and the Special Services Department of any medical conditions (seizures, asthma, allergy to bee stings, etc.) your child may suffer from. The District Transportation Office keeps the information in a special file to be used in the event of an emergency. Each driver has been trained in Basic First Aid and CPR. Emergency Medical Personnel will be contacted in case of a medical emergency.

Lost Articles

Parents/guardians assume all responsibility for all items brought on the school bus. Please label all personal items sent to school. The District Office Transportation assumes no responsibility for any lost or stolen articles.

Bus Rules for Students

1. Passengers shall obey bus driver's and bus aide's instructions at all times.
2. Passengers shall sit facing forward with their feet and legs kept out of the aisle.
3. Passengers shall remain seated, with seat belts on, until the bus comes to a complete stop.
4. To avoid possible injury, passengers must keep heads, arms and legs inside the bus at all times.
5. The following are not permissible on the bus:
 - a. Loud talking, yelling or screaming;
 - b. Eating, drinking or gum chewing;
 - c. Glass containers;
 - d. Animals, insects, and reptiles;
 - e. Large, bulky items. In no instance shall aisles, doors, steps or emergency exits be blocked.
6. Passengers shall not throw any object inside or from the bus.
7. Depending on the severity of the offense, an automatic denial of bus riding privileges may be imposed for the following:

- a. Fighting, biting or spitting;
- b. Obscene language or gestures directed at the bus driver, aide, other students, or the general public.
- c. Vandalism to the bus or private property;
- d. Exiting the bus through a window or emergency exit (except during an emergency);
- e. Any weapons or hazardous items brought on the school bus.
- f. Any matches, cigarettes and/or controlled substance brought on the school bus.
- g. Any time school, transportation and/or public authorities must be dispatched to a bus due to a student(s) misconduct.
- h. Threatening driver/aide and other students.

REMEMBER - The bus driver has a high degree of responsibility. So do the passengers! Advise your student to help the bus driver(s) so your student may have a safe and pleasant trip! **Thank You!**

Bus Suspension Policy

The bus driver and/or bus aide will report students who are disruptive and/or exhibiting dangerous behavior, including, but not limited to, infraction of the bus rules from the District Transportation bus rules included on page 7 of this guide book. Any student may receive the maximum suspension and/or be denied bus transportation if it is determined that he/she created a safety hazard on the bus. The Transportation Office will make the determination of the suspension.

Students will receive a verbal warning by the bus driver or bus aide, and a citation will be completed and sent to the parent/guardian with a copy of the bus rules. Continuing misconduct will result in the procedures outlined below:

1st Citation: Verbal warning and a copy of Citation Procedures mailed to parent/guardian.

2nd Citation: Verbal warning and a copy of Citation Procedures mailed to parent/guardian.

3rd Citation: Student will be denied bus riding privileges for up to three (3) school days.

4th Citation: Student will be denied bus riding privileges for up to five (5) school days pending the outcome of an IEP meeting.

***If your student has been denied bus riding privileges and you are not able to provide transportation, please contact the Special Services Department. This citation procedure does not affect the responsibility of the district to provide the services specified on the IEP.**

Vandalism

The California Civil Code, Section 1714.1 states: "Any act of willful misconduct of a minor which results in injury or death of another person or in any injury to the property of another shall be imputed to the parent or guardian having custody or control of the minor for all purposes of civil damages, and such parent or guardian having custody or control shall be jointly and severally liable with such minor for any damages resulting from such willful misconduct up to a maximum of \$10,000."

Car Seats and Wheelchairs

Students who are physically unable to sit safely secured by a seat belt or safety vest must be transported in approved car seats or wheelchairs.

Students under the age of four (4) years and/or weighing under forty (40) pounds will have a car seat provided.

Wheelchairs shall be equipped with brakes and seat belt properly maintained by the owner of the chair. Velcro fasteners shall not be the sole source of restraint on a wheelchair. All wheelchair tires and brakes must be maintained so as to prevent the wheels from moving when the brakes are applied.

Electric wheelchairs transported on school buses shall be capable of being locked in gear when placed in a school bus or shall have an independent braking system capable of holding the wheelchair in place. Wheelchairs shall be turned off while being transported on the school bus. Batteries used to propel electric wheelchairs shall be both leak-resistant and spill-resistant or shall be placed in a leak-resistant container. Batteries shall be secured to the wheelchair frame in such a manner as to prevent separation in the event of an accident.

Any wheelchair which does not meet these minimum requirements shall not be transported. It is the parent's responsibility to provide all equipment which meet minimum safety requirements.

Therapy

Students eligible for (California Children's Services) CCS Therapy will be transported on school attendance days only. Transportation cannot be provided during off-track, holidays, and student non-attendance days.

School Bus Equipment

To assure use of safe equipment, all school buses are inspected daily by the bus driver and annually by the Department of the California Highway Patrol. In addition, each vehicle must be certified so that it meets all applicable regulations and laws relating to pupil transportation in the State of California. In addition, all buses are equipped with two-way radios and air conditioners.

School Bus Driver Qualifications

The Rim of the World Unified School District requires all school bus drivers to attend regularly scheduled safety meetings and training sessions to improve their skills in transporting special needs students. In addition, state law requires that each driver must: (a) have a valid School Bus Drivers Certificate, (b) have First Aid and CPR training from the American Red Cross; (c) pass a physical examination; and, (d) obtain traffic and criminal clearance.

School Bus Accidents

We are fortunate to have an excellent record regarding school bus accidents. When/if any accident involving a school bus occurs, no matter how minor, it must be reported and a law enforcement officer must respond to the scene. Under these circumstances, it is common for the bus to be delayed an hour or more.

When an accident occurs, it is the bus company's responsibility to determine if there are any

injuries and the extent of the damages, and to notify the proper authorities, including the California Highway Patrol, Emergency Medical Personnel (if needed), and the Rim of the World Unified School District Transportation Office. Our Office will notify the parents upon determining names of students on board, extent of injuries (if any), location of accident, and description of accident.

School Bus Safety Zones

School buses are the safest mode of transportation for school students in the United States. However, school buses can be dangerous and we must follow some very important rules when around a school bus.

At no time should anyone go under a school bus. If something is dropped or goes under the school bus, the school bus driver is the only person who is allowed to retrieve the item.

Students, parents/guardians, and school personnel should stay away from the front, rear, and sides of a school bus not two spaces away. The only time a person should be closer than ten feet to the school bus is when the school bus is stopped and the doors are open.

Red Light Crossing

In all cases where a student on our transportation service has to cross the street, he/she will be escorted by the bus driver with the use of the red crossing lights on the school bus.

The driver will turn on the red lights and exit the bus in front of the student to be crossed. The student will wait on the curb in front of the bus until the driver walks to the center of the roadway, stops traffic, and asks the student to cross the street. The student must walk, not run, all the way across the street before the driver can return to the bus and turn off the red crossover lights. All students requiring a red light crossing will be noted on each driver's route sheet.

School Site Responsibilities

Each and every school site that receives students who ride our transportation must have appropriate school staff available fifteen (15) minutes prior to the start of school. School staff should meet each and every bus to receive students and maintain safety in the school bus unloading area.

After school, students should be brought to the bus by school staff. School staff should assist students in getting on the correct bus and maintain a safe loading area.

Service Problems or Complaints

Please channel all comments, questions, or complaints regarding transportation service to the Rim of the World Unified School District Transportation Director or Special Services Director. Every attempt will be made to resolve each problem.

Chris Jennison, Transportation Director

(909) 336-0330

Gayle Hinazumi, Special Services Director

(909) 336-4131