

# Mary Putnam Henck Intermediate

Mrs. Jennifer Whiteside, Principal

Mr. Reed Mikkelson, Assistant Principal



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## School Site Council Agenda 09-25-20

8:00 AM - Zoom

<https://zoom.us/j/95125689910?pwd=UG9SVHd0RVFvN3U0Yjl1NnNTMkdVdz09>

Meeting ID: 951 2568 9910

Passcode: 956217

1. **Call to order at 8:10 AM:**

- a. *Mrs. Whiteside called for a motion to approve - Collins*
- b. *Seconded the motion – Daniels*
- c. *All in favor – Ayes - 8 (8 present at the start of the meeting)*
- d. *Any opposed – Nays – 0*
- e. *Motion Carries Unanimously*

2. **2020- 2021 Introduction and Members in Attendance:**

- a. Those present:
  - i. Parents
    1. Present- Heather Franklin
    2. Absent- Jessica Francis, Maria Moreno
  - ii. Students
    1. Present - 8th Grade Rep - Madison Burkitt, 7th Grade Rep - Lexi Collins, 6th Grade Rep - McKynna Cairns

2. Absent - 0

iii. Teachers

1. Present -Heide Erlanger, Jacqueline Dickson-Smith, Melissa Daniels, Richard Peetz

2. Absent - 0

iv. Classified

1. Present - Nathalie Granger

2. Absent - 0

v. Administration

1. Present - Jennifer Whiteside

2. Absent - 0

3. **Principal's Report and Student Reports**

- **Student Reports**

- 8th Grade - Madison Burkitt - Google Classroom is going smoothly. We have a lot of work. Zooms are going well.
- 7th Grade - Lexi Collins - It is pretty easy. Zooms are easy. Nothing really difficult. A lot of work a day can be stressful.
- 6th Grade - McKynna Cairns - Google Classroom is great. Technology is a little glitchy sometimes. Work is easy to access. Have an idea to get insight from peers. Mrs. Whiteside will follow up.

- **Principal's Report**

- Mrs. Whiteside shared the following:
  - The start of the school year has come with new opportunities to learn technology for students and staff, as well as challenges with attendance and functionality. However, the MPH staff has been making calls to reach families in support of attendance, wifi, Chromebook needs, enrollment, AERIES data confirmation, Immunizations, and textbooks, to name a few.
  - As of 09/24/20 432 of 695 students have perfect attendance, as reported by our attendance clerk.

- Back to School Night was last night 09/24/20 from 6:00 PM - 7:45 PM. Google Suite across the west coast experienced technical errors at the start of our back to school night, however, this was remedied quickly.
- MPH has improved its communication this year using the new Parent Square application, a new Instagram, and youtube channel. Check out these new resources along with our MPH webpage for important school information.

**4. SSC Meeting and Election Process:**

- a. Mrs. Whiteside reviewed the 2020-2021 SSC nomination and election process. See Google Slides presentation for detailed information.

**5. Review SSC Training Video:**

- a. Mrs. Whiteside had difficulty acquiring the video sound. School Site Council Members agreed to view the video on their own time.

**6. SSC Requirements:**

- a. Mrs. Whiteside reviewed the SSC Requirements which include the secondary School Site Council Secondary composition of members. Parents or community members and students equally share ½ of the council. Classroom teachers must be in the majority of the staff side. “Other School Personnel” includes one classified employee and one administrator. The smallest council possibility is composed of 12 members.

**7. MPH Annual Title I Parent Notifications**

- a. Mrs. Whiteside shared the MPH Annual Title I parent notification via Google Slides, including:
  - i. District Vision, District and School Goals, MPH Administrative Non-Negotiables, High Performing School Standards, most recent CAASPP scores, and planned improvement for a minimum of 5% in each category.
  - ii. Overview of the Title I Schoolwide program
  - iii. Federal guidelines require Title I schools to hold an annual parent meeting to explain and discuss the Title I Schoolwide program and requirements.
  - iv. Mary Putnam Henck Intermediate is a Title I School.
  - v. Requirements:

1. 1% of Title I budget towards programs, activities, and procedures for parent and family engagement.
2. Must develop a Parent and Family Engagement Plan (PFEP)
3. Must collaborate with parents and families in the development of the School Improvement Process (SIP) and School-Parent Compact.
4. A portion of Title I Schoolwide funds are used to fulfill the parent and family engagement requirements in the ESSA law and provide supplemental materials and resources.
  - a. Schoolwide funds
    - i. Amount of funds available for this year: \$116,206.90
  - b. Title I Parent and Family Engagement Funds
    - i. Amount of funds available this year: \$2,500.00
    - ii. 1% of \$116,206.90 = \$1,162
  - c. Together we will generate a PFEP - Parent Family Engagement Plan in our November meeting.

**8. SPSA – Review for revision discussion at the October meeting.**

- a. Mrs. Whiteside reviewed the SPSA at a Glance document based on the May SSC approvals.
- b. Mrs. Whiteside shared the SPSA Title I Program Evaluation document.
- c. Mrs. Whiteside asked members to review these documents for discussion and revision at our October meeting.

**9. MPH Student Parent Compact 2020-2021 – Review and recommend revision**

- a. Mrs. Whiteside shared the MPH Student Parent Compact 2020-2021.
- b. Mrs. Whiteside asked members to review the compact for discussion and revision at our October meeting.

**10. MPH SSC Bylaws 2020 -2021 – Review and recommend revisions**

- a. Mrs. Whiteside shared the MPH SSC Bylaws 2020-2021.

- b. Mrs. Whiteside asked members to review the compact for discussion and revision at our October meeting.

**11. Items for next meeting – Oct. 30th, 2020 at 8:00 AM via Zoom**

- a. Principal and Student Reports
- b. Discuss, revise and approve Student Parent Compact 2020 - 2021
- c. Discuss, revise and approve MPH SSC Bylaws 2020 - 2021
- d. Discuss, revise and approve MPH Parent and Family Engagement Plan (PFEP) 2020- 2021
- e. Discuss, and collaborate on SPSA Budget Review
  - i. Recommendations for Amendments to SPSA
- f. Other Items?

**12. Adjournment at 8:57 AM.**

- a. *Mrs. Whiteside called for a motion to approve - Peetz*
- b. *Seconded the motion – Granger*
- c. *All in favor – Ayes -*
- d. *Any opposed – Nays –*
- e. *Motion Carries Unanimously*

Sign in using an alternate color and font:

Name	Title	Signature
Heather Franklin	Parent	Heather Franklin (Added by Whiteside based on Zoom view)
Jessica Francis	Parent	absent
Maria Moreno	Parent <span style="background-color: blue; color: white;">maria Moreno</span>	absent
Madison Burkitt	Student / 8th Grade Rep	<i>MADISON BIURKITT</i>
● Lexi Collins	Student / 7th Grade Rep	<i>Lexi Collins</i>

McKynna Cairns	Student/ 6th Grade Rep	McKynna Cairns (Added by Whiteside based on Zoom view)
Heide Erlanger	Teacher/ Art	Heide Erlanger (Added by Whiteside based on Zoom view)
Melissa Daniels	Teacher/ Social Studies	<i>Melissa Daniels</i>
Jacqueline Dickson-Smith	Teacher/ PE	<i>Jacqueline Dickson-Smith</i>
Richard Peetz	Teacher/ Social Studies	<i>Richard Peetz</i>
Nathalie Granger	Classified Staff Member/ Attendance	<i>Nathalie Granger</i>
Jennifer Whiteside	Principal	<i>Jennifer Whiteside</i>