

# Mary Putnam Henck Intermediate

Mrs. Jennifer Whiteside, Principal

Mr. Reed Mikkelson, Assistant Principal



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## School Site Council Agenda 11-20-20

8:00 AM - Zoom

<https://zoom.us/j/94557356571?pwd=czBHalpJR2FjYTdpWFJ3dIpkRnRkUT09>

Meeting ID: 945 5735 6571

Passcode: 970496

1. Call to order:
  
2. 2020- 2021 Introduction and Members in Attendance:
  - Those present:
    - i. Parents - Heather Franklin, Jessica Francis, Maria Moreno
    - ii. Students - 8th Grade Rep - Madison Burkitt, 7th Grade Rep - Lexi Collins, 6th Grade Rep - McKynna Cairns
    - iii. Teachers - Heide Erlanger, Jacqueline Dickson-Smith, Melissa Daniels, Richard Peetz
    - iv. Classified - Attendance Clerk - Nathalie Granger
    - v. Administration - Principal - Jennifer Whiteside
    - vi. Guests
  
3. **Approve the SSC Minutes from the 09-25-20 meeting.**
  
4. **Approve the SSC Minutes from the 10 30 20 meeting.**
  
5. **Principal's Report and Student Reports**
  - **Student Reports**

- 8th Grade - Madison Burkitt
- 7th Grade - Lexi Collins
- 6th Grade - McKynna Cairns
- **Principal's Report**
  - Mrs. Whiteside

**6. Discuss and approval School Safety Plan 2020-2021**

- o *Mr. Mikkelson*

**7. Discuss and collaborate on recommendations for revision to the MPH Single Plan for Student Achievement (SPSA)**

	Title I - 3010	Unrestrcited Lottery - 1100	Restricted Lottery - 6300	LCFF - 0152
Projected Allottment May 2020	116,206.90	25,583.40	4,162.00	16,998.30
Revised Allotment as of Oct 2020	192,293.00	24,072.00	14,998.00	18,612
Change	+76,086.10	-1,511.40	Irregular increase +10,836	+1613.70

i.

- o Recommendations received:

i. Restricted Lottery - 6300

1. We Video licenses to support electives courses in the areas of Communication and Design, Rim Reporters and Yearbook - \$800.00

a. Discuss and approve:

2. Request to increase electives budget requested.

a. WE Video license for the 2021-2022 school year of a total cost of \$800.00 is an increase to the electives budget.

b. Receive additional recommendations to review and approve.

- c. Reminder - the usual Restricted Lottery 6300 allocation is approximately \$4,000. Any change would have to be revised in the Spring for the 2021-2022 school year.
  - d. The increase in restricted lottery funds is temporary, but could be included for the 2020-2021 school year to plan forward.
  - e. Allocation? \$5000.00 (increase of \$4,000.00)
  - f. 67% of budget allocated. However, instructional cost requests do not require SSC approval for resource code 6300 - Restricted Lottery. Site staff will be reminded to submit instruction resource needs to the site Principal as needed before the purchasing deadline of March 31st, 2021.
- ii. Unrestricted Lottery - 1100
    - 1. ASB/ Active Network - ASB Financial Tracking system - \$1,000.00
      - a. Discuss and approve:
        - i. REVISED to include expenditure with no financial change
        - ii. SPSA Goal 1.11 – Office Printing Supplies to include official report card printing and ink \$1,500.00.
    - 2. Official report card printing costs using the high school printer. MPH will cover the cost of the paper and ink. The quoted total comes to approximately \$450.00 for the school year.
      - a. Discuss and approve:
        - i. REVISED to include expenditure with no financial change.
        - ii. SPSA Goal 1.11 – Office School Supplies and operations costs to include ASB/ ACTIVE Network - ASB Financial Tracking system. \$5,000.00
- o Review Title I Expenditures analysis document to discuss and approve changes to Title I expenditures:
    - i. Renaissance Place - Star Math, Star Reading, and Accelerated Reader for grades 6-8 - Quote - \$12,855.50
      - 1. Discuss and approve:

- ii. **Only 67 % of the Title I budget used. Recommend shared cost of an English Learner Teacher on Special Assignment to support EL overall support at MPH and across the district TK - 12. This would support MPH as we are currently in ATSI - Additional Targeted School & Improvement in the area of English Learner Support. Additionally, MPH was audited by Federal Program Monitoring by the state during the 2019 -2020 school year.**
- Approve all revisions to the MPH SPSA analyzed through the SPSA/TITLE I Evaluation Tool as noted. See document for revisions going forward to Board approval.

i. Approve:

**8. Items for next meeting – January 21st, 2021 at 8:00 AM via Zoom**

- Principal and Student Reports
- Mr. Mikkelson reviews revisions to the MPH School Safety Plan as recommended by Risk Management and the School Safety Committee for SSC review and approval if additional revisions are received.
- Discuss and brainstorm Rim Ed Foundation Grant allocation for the 2020-2021 school year.
- Discuss and Review the Parent and Family Engagement Plan
- Other Items?

**9. Adjournment at 9:08**

**Sign in using an alternate color and font:**

Name	Title	Signature
Heather Franklin	Parent	
Jessica Francis	Parent	
Maria Moreno	Parent	
Madison Burkitt	Student / 8th Grade Rep	
Lexi Collins	Student / 7th Grade Rep	
McKynna Cairns	Student/ 6th Grade Rep	
Heide Erlanger	Teacher/ Art	

Melissa Daniels	Teacher/ Social Studies	
Jacqueline Dickson-Smith	Teacher/ PE	
Richard Peetz	Teacher/ Social Studies	
Nathalie Granger	Classified Staff Member/ Attendance	
Jennifer Whiteside	Principal	
	Guest	