

Mary Putnam Henck Intermediate

Mrs. Jennifer Whiteside, Principal

Mr. Reed Mikkelson, Assistant Principal



School Site Council Agenda 11-20-20

Quorum not achieved on 11-20-20

Rescheduled School Site Council Agenda 12-11-20

8:00 AM - Zoom

<https://zoom.us/j/92369598133?pwd=dkVvc0xNWDZRK1lqRXA3NWtOTFZkUT09>

Meeting ID: 945 5735 6571

Passcode: 970496

1. Call to order: 8:08 AM

- Motion to approve - Dickson- Smith
- Motion Seconded - Gomez
- Motion carried unanimously.

2. 2020- 2021 Introduction and Members in Attendance:

- Those present:
 - i. Parents - Heather Gomez, Jessica Francis, Maria Moreno
 - 1. Present - Heather Gomez
 - 2. Absent - Jessica Francis and Maria Moreno
 - ii. Students - 8th Grade Rep - Madison Burkitt, 7th Grade Rep - Lexi Collins, 6th Grade Rep - McKynna Cairns
 - 1. Present - McKynna Cairns
 - 2. Absent - Madison Burkitt, Lexi Collins

- iii. Teachers - Heide Erlanger, Jacqueline Dickson-Smith, Melissa Daniels, Richard Peetz
- iv. Classified - Attendance Clerk - Nathalie Granger
- v. Administration - Principal - Jennifer Whiteside
- vi. Guests
 - 1. Board Member - Cindy Gardner
 - 2. Student - Cadence King

3. Approve the SSC Minutes from the 09-25-20 meeting.

- Motion to approve - Granger
- Motion Seconded - Dickson-Smith
- Motion carried unanimously.

4. Approve the SSC Minutes from the 10 30 20 meeting.

- Motion to approve - Peetz
- Motion Seconded - Daniels
- Motion carried unanimously.

5. Principal's Report and Student Reports

- Student Reports

- 8th Grade - Madison Burkitt
- 7th Grade - Lexi Collins
- 6th Grade - McKynna Cairns - Some ups and downs. All you need to do is email your teachers or email someone to help you.
- Cadence King - Going great so far.

- Principal's Report

- Mrs. Whiteside
 - Attendance - New attendance codes will be starting on 01 04 21 to meet updated state attendance guidelines. Keep an eye on Parent Square for more information.
 - Paper - Online tutoring access available through students' district Google sign in 24/7.

- San Bernardino County Sheriff Parent Night occurred on Thursday, Dec. 10th, 2020 providing information to families on trends and topics among the youth in the digital age.

6. Discuss and approval School Safety Plan 2020-2021

- o *Mr. Mikkelson presented*
- o *Correction to the Board Member in the School Safety Plan*
 - i. Motion to approve - Granger
 - ii. Motion Seconded - Dickson-Smith
 - iii. Motion carried unanimously.

7. Discuss and collaborate on recommendations for revision to the MPH Single Plan for Student Achievement (SPSA)

- o Discussion: Review of changes to budget allocations for this school year. Recommendations for spending and subsequent approvals below.

	Title I - 3010	Unrestricted Lottery - 1100	Restricted Lottery - 6300	LCFF - 0152
Projected Allotment May 2020	116,206.90	25,583.40	4,162.00	16,998.30
Revised Allotment as of Oct 2020	192,293.00	24,072.00	14,998.00	18,612
Change	+76,086.10	-1,511.40	Irregular increase +10,836	+1613.70

i. Restricted Lottery - 6300

1. Overall discussion - The increase in restricted lottery funds is temporary, but could be included for the 2020-2021 school year to plan forward. Will need to rereview spending for the 2021-2022 school year based on new allocation.

2. Request to increase electives budget to \$5,000.00 from \$1,000.00 at an increase of \$4000.00.

- a. Discussion:
 - i. Reminder - the usual total Restricted Lottery 6300 allocation is approximately \$4,000. Any change would have to be revised in the Spring for the 2021-2022 school year.
 - ii. Electives do not have the same ongoing textbook and resources support core (English, History, Science, Math) receive.
 - iii. Electives provided resources in their classrooms to students via “kits” to provide students with resources at home during distance learning. Many resources in need of replenishing and restocking for the 2021-2022 school year.
- b. Motion to approve - Dickson-Smith
- c. Motion Seconded - Daniels
- d. Motion carried unanimously.

3. WE Video license for the 2021-2022 school year of a total cost of \$800.00 is an increase to the electives budget.

- a. Motion to approve - Dickson-Smith
- b. Motion seconded - Daniels
- c. Motion carried unanimously.

4. Discussion:

- a. 80% of 6300 Restricted Lottery budget allocated. However, instructional cost requests do not require SSC approval for resource code 6300 - Restricted Lottery. Site staff will be reminded to submit instruction resource needs to the site Principal as needed before the purchasing deadline of March 31st, 2021.

5. REVISION TO AGENDA BASED ON ELA DEPT RECOMMENDATION (12 10 20)

- a. SPSA Goal 1.1 - Purchase Academic Vocabulary Instructional support Vocabulary.com school site license for all students at MPH - \$3,000.00
 - i. Motion to approve - Granger
 - ii. Motion Seconded - Dickson-Smith
 - iii. Motion carried unanimously.

- b. SPSA Goal 1.1 - Purchase Quizziz teacher licenses for all eight ELA teachers to support formative ELA assessments - \$600.00
 - i. Motion to approve - Peetz
 - ii. Motion Seconded - Daniels
 - iii. Motion carried unanimously.

ii. Unrestricted Lottery - 1100

- 1. SPSA Goal 1.11 – Office School Supplies and operations costs to include ASB/Active Network - ASB Financial Tracking system. \$1,000.00

- a. Discuss and approve:
 - i. As a site functional cost, moving this expenditure to the site budget removes the responsibility for ASB clubs to contribute to this cost. This allows more ASB money to go directly to students.
 - ii. REVISED to include expenditure with no financial change
 - iii. Motion to approve - Peetz
 - iv. Motion Seconded - Daniels
 - v. Motion carried unanimously.

- 2. SPSA Goal 1.11 – Office Printing Supplies to include official report card printing and ink \$1,500.00.

- a. Discussion and approval:
 - i. Official report card printing costs using the high school printer. MPH will cover the cost of the paper and ink. The quoted total comes to approximately \$450.00 for the school year.
 - ii. REVISED to include expenditure with no financial change.
 - iii. Motion to approve - Peetz
 - iv. Motion Seconded - Daniels

v. Motion carried unanimously.

iii. **Title I - 3100**

1. **Only 67 % of the Title I budget used. Recommend shared cost of an English Learner Teacher on Special Assignment to support EL overall support at MPH and across the district TK - 12. This would support MPH as we are currently in ATSI - Additional Targeted School & Improvement in the area of English Learner Support. Additionally, MPH was audited by Federal Program Monitoring by the state during the 2019 -2020 school year with a focus on supports needed for English Language Learners.**

2. Discussion will resume on use and relevancy of Renaissance Place - Star Math, Star Reading, and Accelerated Reader for grades 6-8 - Quote - \$13,000.00

a. Discussion and approval:

i. 7th/8th grade math teams are reviewing benefits while the option is available, but have voiced it may not be necessary for their programs as other diagnostic systems are available through the adopted curriculum.

ii. Revisit this expenditure at April and May 2021 meetings for continuance or partial grade level removal for the 2021-2022 school year.

iii. Include based on current quote as the program has been utilized this school year.

iv. Motion to approve - Dickson Smith

v. Motion seconded - Gomez

vi. Motion carried unanimously.

iv. Approve all revisions to the MPH SPSA analyzed through the SPSA/TITLE I Evaluation Tool as noted. See document for revisions going forward to Board approval.

v. Approve:

1. Motion to approve - Dickson Smith

2. Motion seconded - Gomez

3. Motion carried unanimously.

vi. Staff Member and Parent Member for Mrs. Whiteside to add digital signatures on Docu Tracker for the official SPSA.

1. Staff Member - Daniels
2. Parent Member - Gomez

8. Items for next meeting – January 21st, 2021 at 8:00 AM via Zoom

- Principal and Student Reports
- Discuss and approve Rim Ed Foundation Grant allocation for the 2020-2021 school year.
- Discuss and Review the Parent and Family Engagement Plan.
- Other Items?

9. Adjournment at 8:55

- Motion to approve - Peetz
- Motion Seconded - Cairns
- Motion carried unanimously.

Sign in using an alternate color and font:

Name	Title	Signature
Heather Franklin	Parent	<i>Heather Gomez</i>
Jessica Francis	Parent	absent
Maria Moreno	Parent	absent
Madison Burkitt	Student / 8th Grade Rep	absent
Lexi Collins	Student / 7th Grade Rep	absent
McKynna Cairns	Student/ 6th Grade Rep	<i>McKynna Cairns</i>

Heide Erlanger	Teacher/ Art	<i>Heide Erlanger</i>
Melissa Daniels	Teacher/ Social Studies	<i>Melissa Daniels</i>
Jacqueline Dickson-Smith	Teacher/ PE	<i>Jacqueline Dickson-Smith</i>
Richard Peetz	Teacher/ Social Studies	<i>Richard Peetz</i>
Nathalie Granger	Classified Staff Member/ Attendance	<i>Nathalie Granger</i>
Jennifer Whiteside	Principal	<i>Jennifer Whiteside</i>
	Guest Student	<i>Cadencee King</i>