

Mary Putnam Henck Intermediate

Mrs. Jennifer Whiteside, Principal

, Assistant Principal



School Site Council Agenda/ Title I Annual Parent Notification Meeting 10-27-21

8:00 AM - Zoom

<https://www.google.com/url?q=https://zoom.us/j/92359352899?pwd%3DaXFlak9OMDJ3NnpGbjNSZk1hTURlQT09&sa=D&source=calendar&ust=1635730142459795&usg=AOvVaw3em8ABoiR69xoU9itSkVmD>

1. Call to order at 8:06 AM:

- a. Motion to approve - Teacher representative Mr. Peetz
- b. Motion Seconded - Parent Representative Ms. Franklin
- c. All in favor - 10
- d. Opposed - 0
- e. Motion Carries Unanimously.

2. 2021- 2022 Introduction and Members in Attendance:

- i. Parent Representatives - Heather Franklin, Dulce Cardozo, Juli McDermott
 1. Present - Heather Franklin, Juli McDermott
 2. Absent - Dulce Cardozo
- ii. Student Representatives - 6th Grade - Sofia Garagarza, 7th Grade - Graycen Lasher, 8th Grade - Sophie Morales
 1. Present - 8th Grade Sophie Morales, 6th Grade - Sophia
 2. Absent - 7th Grade Graycen Lasher

- iii. Teacher Representatives Jackson- Richard Peetz, Jacqueline Dickson-Smith, Jason Jackson, Sheila Palmer
- iv. Classified Representative - Jackie Lopez
- v. Administration Representative - Jennifer Whiteside
- vi. Guest - Laura Roque - TOSA

3. **Principal's Report and Student Reports**

- **Student Reports**

- 8th Grade - Sophie Morales - Going pretty well. I asked how students are doing. Everything is going well
- 7th Grade - Graycen Lasher - Absent
- 6th Grade - Sofia Garagarza - Lots of 6th graders on unity day didn't like that not everyone received an orange float.

- **Principal's Report**

- Mrs. Whiteside reviewed the PBIS expectations assemblies information provided to students during the annual PBIS expectations assemblies through all students' PE classes.

4. **SSC Meeting and Election Process:**

- a. Mrs. Whiteside reviewed the 2021-2022 SSC nomination and election process. See Google doc for detailed information.

5. **Review SSC Training Video:**

- a. Motion to approve - Ms. Palmer made a motion to review the SSC training video on our own time. Video link provided to team.
- b. Motion Seconded - 8th Grade Representative Sophie Morales seconded the motion.
- c. All in favor - 10
- d. Opposed - 0
- e. Motion Carries Unanimously.

6. **SSC Requirements:**

- a. Mrs. Whiteside reviews the SSC Requirements which include the secondary School Site Council Secondary composition of members. Parents or community members and students equally

share ½ of the council. Classroom teachers must be in the majority of the staff side. “Other School Personnel” includes one classified employee and one administrator. The smallest council possibility is composed of 12 members.

7. MPH Annual Title I Parent Notifications

- a. Mrs. Whiteside shares the MPH Annual Title I parent notification via Google Slides, including:
 - i. District Vision, District and School Goals, MPH Administrative Non-Negotiables, High Performing School Standards, most recent CAASPP scores, and planned improvement for a minimum of 5% in each category.
 - ii. Overview of the Title I Schoolwide program
 - iii. Federal guidelines require Title I schools to hold an annual parent meeting to explain and discuss the Title I Schoolwide program and requirements.
 - iv. Mary Putnam Henck Intermediate is a Title I School.
 - v. Requirements:
 1. 1% of Title I budget towards programs, activities, and procedures for parent and family engagement.
 2. Must develop a Parent and Family Engagement Plan (PFEP)
 3. Must collaborate with parents and families in the development of the School Improvement Process (SIP) and School-Parent Compact.
 4. A portion of Title I Schoolwide funds are used to fulfill the parent and family engagement requirements in the ESSA law and provide supplemental materials and resources.
 - a. Schoolwide funds
 - i. Amount of funds available for this year: \$125,761.36
 - b. Title I Parent and Family Engagement Funds
 - i. Amount of funds available this year: \$2,500.00
 - ii. 1% of \$125,761.36 = \$1,258
 - c. PFEP - Parent Family Engagement Plan. We will review and approve this plan in today’s meeting.

8. ELAC and EL Needs Assessment Update - English Learner Teacher on Special Assignment - Ms. Roque

- a. Mrs. Roque shared an English Learner Update for MPH. Ms. Roque explained her assistance in ELD elective classes to assist students with information on how to reclassify. At the MPH ELAC meeting on October 12 MPH, students were reclassified.
- b. Mrs. Roque shares the results of the English Learner Needs Assessment
 - i. 67% of EL students feel comfortable talking with teachers or going to staff for support.
 - ii. 50% of EL students stated they did not know who to go to for help.
- c. Mrs. Roque shares recommendations to support English Learner Students at MPH.
 - i. EL TOSA is working with the TOSA team to include more EL resources in the District Teacher Hub. EL TOSA offered to provide communication and additional support to our EL students.
 - ii. Ms. Palmer asked how does a student reclassifies, and how can we communicate that with our students. Ms. Roque shared they communicate with EL students the benefits of reclassification as it opens up elective options for students. EL TOSA is working on access to Parent Square to provide additional communication to our EL families. Ms. Roque EL Reclassification criteria include
 - 1. 4 on the ELPAC
 - 2. Grade of C or better in English inclusive of a proficient writing sample
 - 3. STAR Proficiency in ELA.

9. SPSA – Review for discussion, revision, and approval at the November meeting.

- a. Mrs. Whiteside reviews the SPSA at a Glance document based on the May SSC approvals.
- b. Mrs. Whiteside shares the SPSA Title I Program Evaluation document.
- c. Mrs. Whiteside asked members to review these documents for discussion and revision at our November meeting.
 - i. **Title I - 3010 - Revised allotment for the 2021-2022 School Year - \$125,761.36**
 - 1. **Last years allocation - \$192,293.00 (reduced \$66,531.64)**

2. Recommendations

ii. **Unrestricted Lottery - 1100** - Revised allotment for the 2021-2022 School Year - **\$15,115.69**

1. Last years allocation - **\$24,072 (reduced \$8956.31)**

2. Recommendations

iii. **Restricted Lottery - 6300** - Revised allotment for the 2021-2022 School Year - **\$13,588.60**

1. Last years allocation - **\$14,998.00 (reduced 1,409.40)**

2. Recommendations

iv. **LCFF - 0152** - Revised allotment for the 2021-2022 School Year - **\$17,673.00**

1. Last years allocation - **\$18,612 (reduced \$939)**

2. Recommendations

v. **Sophie Morales - EL support, could we have options other than giving half the work to our EL students that provides more support.**

10. MPH Student Parent Compact 2021-2022 – Review and recommend revisions or approve

- a. Mrs. Whiteside shares the MPH Student Parent Compact 2021-2022.
- b. Mrs. Whiteside asks members to review the compact for approval or review and revise for approval during the November meeting.

11. MPH SSC Bylaws 2021 -2022 – Review and recommend revisions or approve

- a. Mrs. Whiteside shares the MPH SSC Bylaws 2021-2022.
- b. Mrs. Whiteside asks members to review the Bylaws for approval or review and revise for approval during the November meeting.

12. MPH Parent and Family Engagement Policy/ Plan 2021- 2022 – Review and recommend revisions or approve

- a. Mrs. Whiteside shares the MPH Parent and Family Engagement Policy/Plan

- b. Mrs. Whiteside asks members to review the policy/plan for approval or review and revise for approval during the November meeting.

13. Motion to table items 10 Student Parent Compact, 11 SSC Bylaws, and MPH Parent and Family Engagement Plan for review, discussion and approval at the November SSC Meeting

- a. Motion to approve - Dickson Smith
- b. Motion Seconded - Jackson
- c. All in Favor - 11
- d. Opposed - 0
- e. Motion Carries Unanimously

14. Items for next meeting – Dec. 8th, 2021 at 8:00 AM via Zoom

- a. Principal and Student Reports
- b. If additional follow up is needed
 - i. Discuss, revise and approve Student Parent Compact 2021 - 2022
 - ii. Discuss, revise and approve MPH SSC Bylaws 2021 - 2022
 - iii. Discuss, revise and approve MPH Parent and Family Engagement Plan (PFEP) 2021- 2022
- c. Discuss, and approve revised SPSA
- d. School Safety Plan
- e. Other Items?

15. Adjournment

- a. Motion to adjourn the meeting at 8:49 AM
 - i. Motion to approve - Sophie Morales
 - ii. Motion Seconded - Sofia Garagarza
 - iii. All in Favor - 11
 - iv. Opposed - 0
 - v. Motion Carries Unanimously

Sign in using an alternate color and font:

Name	Title	Signature
Heather Franklin	Parent	<i>Heather Franklin</i>
Dulce Cardozo	Parent	Absent
Juli McDermott	Parent	Juli McDermott (Visually represented on Zoom - Whiteside Added)
Sophie Morales	Student / 8th Grade Rep	SOPHIE MORALES
Gracie Lasher	Student / 7th Grade Rep	<i>Absent</i>
Sophia Garagarza	Student/ 6th Grade Rep	<i>Sofia Garagarza</i>
Jason Jackson	Teacher	JASON JACKSON
Sheila Palmer	Teacher	Sheila Palmer
Jacqueline Dickson-Smith	Teacher	<i>Jacqueline Dickson-Smith</i>
Richard Peetz	Teacher	Richard Peetz
Jackie Lopez	Classified Staff Member/ Attendance	<i>Absent</i>
Jennifer Whiteside	Principal	<i>Jennifer Whiteside</i>