



Rim of the World Unified School District Department Accomplishments 2019-2020

Business Services:

(Business)

- The District continues to have successful audits of all funds and financial statements and a successful performance bond audit.
- The Citizens oversight committee for Measure W met as required and reported no concerns to the board. The members were able to tour Rim High School during the Modernization project.
- Mountain High School Site and Restroom project was closed and certified by the Division of State Architecture without any issues.
- By the end of this fiscal year Rim High Modernization Phase II will be completed and final reporting to the State on project expenditures.
- We instituted a new purchasing program for our sites using the Cal Card system which improves efficiency and could generate rebates for the district on each purchase.
- We certified our ERATE program documents which allowed the district to obtain discounts on our internet services and ability to fund needed technology upgrades. The total funding we will receive under this program will be approximately \$225,000.
- We obtained proposals from many groups for both health insurance and property/liability. We were able to confirm that our current carriers provide us the best value in both services and costs.
- In June we will assemble the “7-11” committee and work towards future meetings.
- Continued support for large purchases such as new laptops, camera’s and student chromebooks.

(MOT)

- Completed RIM modernization phase 2
- Purchase of 1 service truck bed for organization of parts and equipment
- Purchase of Genie scissor lift for working safer and being more efficient while doing work
- Purchase of 12-foot dump trailer to replace broken dump truck
- Completed new gas supply line at LAE
- Kinder playground turf at CHE
- Installed filtered bottle fill stations at every site
- Completed exterior LED lighting at RIM and DO
- MPH interior gym lights replaced with LED fixtures



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(Transportation)

- Applied and qualified for rebates for CNG Gas
- 5 retirees / Certified 4 New Drivers
- Working on FCMAT Suggestions
- All Field Trips online with new Transtraks software
- Completed half of our fleets Annual CHP inspection and passed
- Drove over 210,000 Miles on bus routes
- Completed 451 Bus Services

(Risk Management)

- Completed written audits for all elementary sites that included safety and compliance recommendations
- Held the first annual Classified Development training day with guest speakers Glenn Lipson CEO of Making Right Choices and Attorney Dennis Popka
- Signed MOU between Hesperia and ROWUSD for Emergency evacuations of students off the mountain
- Updated agreement with most current list of contacts for ROWUSD with The Department of Public Health prior to Covid-19 outbreak
- Joined San Bernardino County Fire Office of Emergency Services (EOS) School District Quarterly Safety meetings and updated all sites with the Signal for Safety plan and new flags if needed. With participation in the EOS we now have an active Dashboard where we upload reporting information for major incidents and/or disasters
- Continued to support sites and departments with Risk and Safety concerns and provided additional training and assistance when requested

(Child Nutrition)

- There is now a new CNS vehicle which enhances our capabilities for food deliveries to our sites.
- Our Titan platform now includes email and text low balance reminders to parents.
- Two CNS workers were promoted from within to Lead positions.



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(Child Nutrition - Continue)

- The pilot program to have CNS workers at back to school night to assist parents with the free and reduced meal application was most successful
- CNS was able to meet the challenge of the COVID-19 closure to date we have served 61,172 meals.

Educational Services:

- Focus on the District Priorities Supported by 3 Teachers on Special Assignment (TOSA's)
 - *Secondary Implementation of Standards ELA and Math
 - *Elementary Implementation of Standards ELA and Math
 - *Climate and Culture-PBIS
- District Wide Checkpoints and Interim Assessment Blocks (IAB's) for Formative Assessments Grades 1-12 aligned to the CAASPP
- New Standards Aligned Materials Pilot and Selection
 - *RHS Grades 9-12
 - *MHS-History
 - *Pilot: MPH Math and Social Studies
- Instructional Support Team created a standards aligned report card for elementary in Aeries. To be rolled out in the 2020-21 school year
- NGSS District Leadership Team Established for Grades TK-12 with a focus of aligning NGSS instruction and materials across all campuses.
- Developed Reclassification Protocol for students with disabilities
- Participated in the Steve Zuieback Leadership Institute
- Coordinated a variety of professional learning opportunities for administration and teachers
- Launched the KELVIN culture and climate survey system
- Continued the work of supporting Professional Learning Communities (PLC's) and developed a data analysis protocol
- PBIS trainings and support. District and site implementation teams facilitate this work across the district
- Continued the ELD Network Team with representatives from every campus, focused on supporting English Learners



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(Technology)

- Implemented off-site helpdesk platform to support employees while working from home
- Installed new district Firewall
- Resolved 2,420 help desk tickets onsite and at home
- Created a hybrid Microsoft/Google Classroom student account profile for each student to better collaborate with fellow students and teachers
- Managed the installation of security cameras at all schools
- Managed the installation of new wireless access points at MPH and additional access points at LAE.
- Complete network infrastructure refresh at MHS including wireless access points
- Added over 400 Chromebooks to various schools inventory
- ROWUSD completed a successful E-Rate bid process. All switching and routing network infrastructure at CHE, LAE, VOE, MPH, and RHS will be refreshed in the 20-21 school year.
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Personnel/Pupil Services:

(Personnel)

- Ensuring that sites and departments are properly staffed to provide the appropriate services to our students, Personnel Services was able to maintain an overall a 95% hire rate for classified positions and a 100% hire rate for certificated staff.
- The use of substitute personnel is also a critical piece in providing appropriate services. Personnel Services improved the recruitment and onboarding processing of substitutes employees for classified and certificated positions. Due to the improved processes, the district was able to increase our hiring for hard to fill positions, such as substitute bus drivers as compared to previous years.
- Through a team effort with CSEA, we were able to update and create classified job descriptions. After conducting a review of current job description, we discovered some were as old 1980. Updating classified job descriptions is an important element of improving the services provided throughout the district.
- The Personnel Services Department implemented an online platform for personnel requests, staff onboarding and certificated intent to return letters. The use of the online platform has greatly improved efficiency and ease of access in the department.



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(Personnel - Continue)

- The district, RTA and CSEA maintained positive negotiations utilizing a traditional method of negotiations. We were able to work together to develop tentative agreements in a timely and cohesive manner.

(Special Services)

- As a result of COVID-19, the education of educational services transferred to a distance learning model. This resulted in a disruption of continuing regular processes for Special Education staff members, parents and students. To address these concerns, the Special Services Department began the use of online formats, such as the use of electronic copies of IEPs and collection of signatures. This has allowed the district to maintain state and federal IEP timelines.
- Child Welfare and Attendance (CWA) continued with the traditional snack and meal drives for students in need. This was accomplished with the ongoing partnership between the district, Girl Scout Troup #1311, Mountain Homeless Coalition, and Rim High School National Honor Society.
- A major component of Child Welfare and Attendance is to help improve student attendance rate for the district. This year was the first full year in which the Attendance-2-Attendance (A2A) program has been utilized districtwide. This has increased the communication to families regarding their student's attendance. There was a rise in the number of Student Attendance Review Teams as compared to previous years. Additionally, the strong partnership with the District Attorney's Office has improved the number of parents showing to Student Attendance Review Boards, which are held at the Sheriff's Station.
- Special Services Department has continued improving processes and procedures to support staff and students. The CWA handbook was updated to assist site administrators in implementing laws and procedures related to student attendance. Additionally, Special Services implemented a more efficient expulsion process and documentation that is submitted for approval by the Board of Trustees. Further, Special Education held five recertifications and one initial training for Professional Crisis Management (PCM) training.
- Communication and team building were a focus for the Special Services Department. Monthly meetings were held with the director and special education staff. The regularly scheduled meetings have improved consistency and improvement in providing services to students identified as requiring special education services. During the COVID-19 stay-at-home order, the meetings were conducted via a video conference platform.



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Superintendent:

- Attended the following community/county meetings on a regular basis: Rim Educational Foundation, Mountain PTA, Lake Arrowhead Sunrise Rotary and Government Affairs, Superintendent Leadership Series, SBCSS Superintendent Meetings, PAB – Parent Advisory Board for Special Education, High Desert/Mountain Superintendent meetings, SBCSS Superintendent Advisory Committee
- Member of ACSA, AASA, CoSN, CETPA, and Rotary
- Board Member of CENIC, appointed to a two-year term by state superintendent, Tony Thurmond
- Panelist for 2 sessions at AASA, ACSA Women’s Conference Dinner Speaker
- Published written communication through COVID-19 updates, Superintendent Newsletters, monthly Digital Citizenship Newsletters, and weekly Friday Spotlight; maintained RIMSD Superintendent Facebook page
- Lead district through Coronavirus pandemic with my cabinet while adhering to executive orders and guidelines from many agencies
- Meeting schedules were adhered to for management, principals, executive cabinet and extended cabinet and additional meetings were added during school closure from March 15 to June 5
- The Mind of the Leader book study was led by the Superintendent for all leaders
- Visited school sites during instruction and special events; attended sporting events, musicals, and plays; Principal for a Day was an added outreach event