



## **Rim of the World Unified School District Department Accomplishments 2020-2021**

### **Business Services:**

#### **(Business)**

- The District continues to have successful audits of all funds and financial statements and a successful performance bond audit.
- Rim High Modernization phase II was completed and signed off by the Department of School Architecture (DSA).
- We are in the midst of a facility fund audit that was a requirement for accepting State funds for the Rim High Modernization.
- During the pandemic business services continued operations and any and all statutory deadlines and reportings were completed timely.
- The Citizens oversight committee met again and reviewed the remaining balances of Measure W and the audit report.
- We successfully applied and were approved for a waiver from the CDE to sell the vacant land and district office building. We are currently under contract with a broker.
- We certified another round of ERATE applications which allowed the district to obtain discounts on our internet services and ability to fund needed technology upgrades. The total funding, we will receive under this program will be approximately \$258,549.
- The budget committee continues to meet regularly.
- Our SPAC (7-11) committee has three new members and have continued meetings planned throughout the year.
- Continued support for large purchases such as new laptops, cameras, and student Chromebook.
- Year to date (5/3/21) expenditures related to our district's response to the coronavirus pandemic totaled over 2.6 million dollars. All of these expenditures were from restricted State and Federal funding to aid districts in obtaining much needed personal protective equipment (over 59,183 items purchased in this category alone), custodial supplies and equipment, classroom air purifiers and desk shields, technology and equipment, repairs or replacement of small heating and air systems, maintaining services and staffing, weekly food distribution, and testing for athletes.
- We obtained services from a vendor to offer monthly and then weekly covid-19 testing for our staff and community.
- We certified positive budgets for the current and subsequent two years.
- We worked with Technology and the County of San Bernardino on a grant that allowed us to purchase new servers.

#### **(Maintenance and Grounds)**

- Purchase of a Meyers 8ft truck plow blade
- Purchase of an 80x18 tandem axle Ironbull tilt deck trailer or our scissor lift
- Installed 4 additional filtered bottle fill stations district wide
- New heaters: Rim -6, MPH-2, VOE-2



## Rim of the World Unified School District Department Accomplishments 2020-2021

### **(Maintenance and Grounds - Continued)**

- New parking lot bollards, gates, and chains district-wide
- 947 work orders have been received since July 2020 (844 completed; 48 declined; 12 duplicates; 36 in progress and 7 summer work).

### **Recent Projects Completed:**

#### **CHE –**

- Rain gutters installed
- Replaced picnic tables tops & benches
- Installed tether ball poles
- New chain and locks on front parking lot – In response to excessive trash and use from snow play over weekends and holidays

#### **VOE –**

- One new water bottle station
- New HVAC in Head Start portable – owned by District leased to County
- Replace floor and tiled outside restrooms (portable)
- Replace turf under swings on main playground
- Facia replacement school wide in process

#### **LAE –**

- New fire system horn in Kinder area
- Roof repair in hallway in front of Kinder rooms
- New gutters installed
- New bollards and gates in parking lot – excessive use of parking lot on weekends and holidays interfering with ability to plow when needed. Addressed constant dumping of trash after Burrtec hours as well.

#### **RHS –**

- Repaired carpet square seats outside of Library
- New carpet installed on 300-wing ramp
- New bollards and gate installed in staff parking lot
- Roof repaired over security office
- New heaters in room 114 & 115
- Replaced pole lights on back driveway and parking lot with LED's (entire school is now LED with the exception of the Gyms and PAC)



**Rim of the World Unified School District  
Department Accomplishments  
2020-2021**

**(Maintenance and Grounds - Continued)**

**MPH –**

- 180 feet of new rain gutters
- New hot water circulation pump in locker rooms
- Roof repair in cafeteria
- New heater in B-22, B-23

**MHS –**

- Repair water pipe that feeds MHS and Maint/Transportation yard
- Asphalt repair on main driveway

**GVE –**

- Removed three aging and deteriorated portables (previously at MTEC)
- Maintenance – new truck plow blade; new flatbed tilt trailer for our scissor lift; one new salt spreader

**LGEC –**

- Completed the phase 1 of roof replacement

District wide burglar alarm panel updates still in progress

**(Transportation)**

- Painted the entire inside of Rim High School
- Painted Hallways and classrooms at CHE
- Painted partial hallways at VOE
- Organized and created a PPE room and delivered when needed to sites
- Applied for a AQMD Grant for a new bus
- Painted all Maintenance and Transportations 8 buildings
- Organized several Maintenance buildings
- Recycled two old scrap buses.
- Passed our CHP inspection of buses with flying colors
- Bought New transportation software and started to put it all to use.
- Trained our driver trainer and prepared her to attend a class in September



## **Rim of the World Unified School District Department Accomplishments 2020-2021**

### **(Risk Management)**

- Able to attend the following Risk/County meetings on a regular basis: Risk Managers Roundtable, California Schools Risk Management Executive Committee meetings and Board meetings, San Bernardino County Supt. Of Schools Facilities meetings, Riverside County Office of Education facilities meetings. Goto Webinars provided by AALRR.
- Received a Certificate of Completion for completing the School Action for Safety and Health Training Program sponsored by the California Commission on Health and Safety and Workers Compensation.
- Submitted a claim for reimbursement to FEMA.
- Successful implementation of new staff training platform: Public School Works providing staff with mandated trainings that are approved by the State, Federal and OSHA regulations. Paid for by a grant from California Schools Risk Management.
- With the help of our purchasing department, transportation and maintenance was able to procure and distribute to all staff and students PPE items related to COVID-19. This group also established a storage facility for PPE items related to COVID-19 and are able to restock schools as needed.
- Wrote a Respiratory Protection plan and set up testing with one of our preferred vendors for staff that was identified and needing the FIT test to wear an N-95.
- Lowered X-mod again for W.C. Claims.
- Received a grant from California Schools Risk Management to pay for anti-slip mats at Rim high school.
- Chair of the Claims Committee with our JPA giving ROWUSD an opportunity to have a voice with processes and claims management with our vendors Carl Warren and Tristar.
- Helping to develop a pilot program with our JPA for a Return-to-Work program with the JPA.
- Purchased more Emergency lock-down buckets for classes, offices, library, and cafeterias that may have gone missing over the years.
- District audit. Provided principals with a written report on areas of non-compliance and safety hazards.
- Per SB1159, regarding COVID-19 Workers' Compensation presumptions, California Labor Code Section 3212.88 required ROWUSD to report to our claims administrator when an employee had tested positive for COVID-19 and follow up with all employees offering them a DWC-1 form to file a workers compensation claim if they believed they contracted COVID-19 while working.
- Collaboratively worked with our 7-11 committee on their recommendation for the VOE vacant land and District Office. Per their recommendation we have successfully listed both properties with a highly qualified Commercial Broker.



## **Rim of the World Unified School District Department Accomplishments 2020-2021**

### **(Child Nutrition)**

- Under the USDA guidelines during the pandemic, we offered our meal service to the community, not just Rim students at no cost. Meals were made available to all under the age of 18 in our bulk distributions on Wednesdays. Year to date we have served over 210,000 meals.
- Brainstormed via Zoom with the Leadership students at Rim High. The students expressed that they wanted to have more fresh fruits and vegetables. We applied for an equipment grant to help meet this need. The students also wanted visible signs with the special of the day. We purchased sandwich boards and strategically placed them on campus.
- Applied for our first grant. We have requested a hot and cold salad bar and a breakfast and lunch vending cart. The salad bar will improve participation because the students will have more healthy options. The cart will allow us to bring food to where the students congregate.
- We are in the process of upgrading some of our non-working old equipment. A new dishwasher at RHS and a new steam table at CHE. A plan is in place to put a dishwasher in at MPH and LAE this summer.
- Purchased a new software program to include our POS, Inventory, Menu Planning, and Accounting, at one quarter of the cost of the current system. It also has the potential to add a bus pass purchasing options at a reasonable price.

### **Educational Services:**

- TOSA Team helped with the onboarding process of newly hired employees.
- Expanded Kelvin culture and climate survey system by asking for feedback from our staff and families as well as our students. The number of pulses increased from 4 to 5.
- Provided relevant, responsive, and relational PBIS training and support for all site PBIS teams.
- TOSA Team collaborated to create a plan for a coaching model and cycle.
- Facilitated the development of an instructional framework.
- Provided Instruction for the Student Wellness Day for students at RHS.
- Collaborated on the development and implemented assessment calendars.
- Provided resources and support for textbook adoptions at the secondary level for Mathematics, English Language Arts, AP History, and Social Studies.
- Supported onboarding and training of STAR Assessments in ELA and Mathematics: These will be administered across the district in grades 1st-11th beginning in 2021-22.



## **Rim of the World Unified School District Department Accomplishments 2020-2021**

### **(Educational Services – Continued)**

- Implementation of Illuminate data management system for grades 6-12.
- Rolled out elementary standards-based grading and report cards with support from the elementary Instructional Support Team (IST).
- Adopted myON and provided teacher training for student reading support.
- Developed and refined K-5 assessments and timelines (ESGI, DRA3, IABs, STAR).
- Provided Google suite training (Classroom, Drive, Forms, Slides, Sheets, Docs).
- Developed district-wide professional development plan.
- Facilitated work with Innovate Ed focused on the instructional framework, inquiry cycles, developing cultures of trust, and building site leadership capacity.
- We will be adding an English Language Development TOSA to the team to focus on supports for English Learners
- Coordinated with the school sites to facilitate summer school, offering both in-person and virtual learning options, to address learning gaps due to schooling loss.

### **(Technology)**

- Distributed 2400 Chromebooks to families across the mountain communities in support of distance learning.
- Distributed 400 hotspots to families across the mountain communities in support of distance learning.
- Resolved over 3,500 help desk tickets onsite and at home.
- Migrated all employees to Google for Education Pro Suite.
- Worked with MobileMind to help employees earn industry certification in Google for Education.
- Managed the refresh of all network devices across the district.
- Managed the refresh of all Servers across the district.
- Purchased additional computer carts to bring the district to a 1:1 computer/pupil ratio.
- Changed notification platform to a much more parent/guardian friendly platform.
- Set up multiple PD days to help teachers with distance learning education platforms.

### **Personnel/Pupil Services:**

The Covid pandemic introduced a new set of challenges for everyone, including the Personnel and Special Services Departments. Despite difficult and unexpected demands, the departments generated various accomplishments and discovered some silver linings.



## **Rim of the World Unified School District Department Accomplishments 2020-2021**

### **(Personnel)**

- Employment interviews transitioned from in-person to Zoom. This allowed the district to continue our hiring processes unimpeded. Experience through the Zoom platform now affords an opportunity to qualified candidates who reside far from the district to participate in virtual interviews.
- Proactive measures were implemented to extend the Families Coronavirus Relieve Act (FCRA) leave for employees impacted by Covid. This was offered to our employees four months prior to state officials making it a mandate.
- Maintained effective recruiting and hiring practices to ensure sites and departments are properly staffed to provide the appropriate services to our students. Personnel Services was able to maintain an overall 95% hire rate for classified positions and a 100% hire rate for certificated staff.
- As a result of the pandemic, there was a decreased need for substitute positions. However, there was also a shortage in classified substitute positions. As a proactive measure, the district increased its recruitment efforts through newspaper advertisements and a district job fair.
- Through a team effort with CSEA and RTA, we were able to update and create new job descriptions. After conducting a review of current job description, we discovered some were as old as 1980. Updating job descriptions is an important element of improving the services provided throughout the district. We also updated and created new job descriptions for management positions.
- Last year the Personnel Services Department implemented an online platform for personnel requests, staff onboarding and certificated intent to return letters. The use of the online platform has greatly improved efficiency and ease of access in the department. Additional forms and procedures were added this year as a continuous effort to improve ease of services for schools and departments.
- The district, RTA and CSEA worked collaboratively to develop various MOUs and agreements specific to Covid-related items.

### **(Special Services)**

- Successfully restarted in-person instruction to preschool and special education programs, beginning in February. This allowed the district to provide needed services to students that could not be effectively delivered through distance learning.
- As a result of COVID-19, the education of educational services transferred to a distance learning model. This resulted in a disruption of continuing regular processes for Special Education staff members, parents, and students. To address these concerns, the Special Services Department began the use of online formats, such as the use of electronic copies of IEPs and collection of signatures. This has allowed the district to maintain state and federal IEP timelines.



## **Rim of the World Unified School District Department Accomplishments 2020-2021**

### **(Special Services - Continued)**

- The district saw an overall decrease in the number of students identified as being chronically absent. We continued the use of the Attendance-2-Attendance (A2A) attendance program even as students were in distance learning. The district also continued student attendance and review teams (SART) and student attendance review board (SARB) meetings.
- Special Services Department has continued improving processes and procedures to support staff and students. The Child Welfare and Attendance (CWA) and special education websites were updated. As a result of changes in federal law, a Title IX handbook was created, along with appropriate forms and procedures. The CWA handbook was updated to assist site administrators in implementing laws and procedures related to student attendance.
- IEPs were still being conducted through the pandemic through Zoom meetings. This turned out to be a more efficient manner of having IEP meetings. Utilizing a virtual platform we experienced more parent participation and improvement to meeting efficiency. It was also easier to obtain participant signatures through DocuSign.
- The only district in the local area to meet state compliance for overdue notices.

### **Superintendent:**

- Attended weekly state superintendent meetings since the start of the COVID pandemic.
- Additional meetings were also required by our county superintendent and the San Bernardino County Department of Public Health.
- Successfully managed the district efforts and employee database for the vaccination roll out working with various agencies.
- Helped to arrange weekly COVID testing for the community and employees.
- Created many updates and 1 page press releases to update all stakeholders as guidelines changed, outbreaks occurred, and students were in either distancing learning or the hybrid model.
- Created a communication sequence for ROWUSD.
- Appointed to a second term by Tony Thurmond to the CENIC board.
- Maintained all other meeting schedules in a Zoom world such as Mountain High Desert meetings, Rotary, site visits, Superintendent Leadership series, PAB, Government Affairs, and others.
- Increased followers to the Superintendent Facebook page.
- Member of BEST NET superintendent advisory board, EV SELPA and county superintendent advisory board representing superintendents of San Bernardino County.